

HARTWELL PARISH COUNCIL

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Parish Council Minutes

Tuesday 17th January 2023

Present: Cllrs Bodman, Heron, Hawley, Jones, Sharp, South and Williams

Clerks: L Lavender and A Holt

WNC Cllr Stephen Clarke

	Opening comments from Chair and Vice Chair			
749/2023	To receive and approve apologies for absence which have been notified to the Clerk directly Cllr Littler – stuck in traffic			
	Declarations of Interest			
750/2023	Declaration of any Disclosable Pecuniary or other interest None			
751/2023	Dispensations – To consider written requests for dispensation of DPI None			
752/2023	Minutes - To agree and sign the minutes of 15/11/22 Agreed and signed			
753/2023	Applications received for casual vacancies No update			
754/2023	Public participation session 3 minutes max per person 15 mins total Nothing received			
755/2023	Reports received from outside bodies: including WNC Cllr and Church 5 mins max per person Cllr Clarke's monthly update circulated, ongoing issue with drainage in Blacksmiths Way, Cllr Clarke has followed up with WNC Highways. Cllr Clarke to look into the future plans for bus services			
756/2023	Update re Police liaison meetings (Cllr Heron) – Cllr Heron, nothing to report			
757/2023	Accounts			
a)	Council's financial position as at 31/12/22 £104734.54 Unity Bank Inclusive of reserves + receipts			
b)	Received £136 Cemetery Fees Noted			
c)	Payments Approved			
	Payee	Details	Amount (inc vat)	Power
<i>Dec</i>	Staff	Salaries + Expenses	£2280.35	LGA 1972 s112
	CGM	Christmas tree	£792.00 (£132.00)	LGA 1972 143
	RTM	Mowing	£553.35 (£92.22)	Open spaces 1906 s9&10
	Ncalc	Vat	(£238.00)	Value Added Tax Act 1994
	SLCC	Fees	£77.92	LGA 972 s143
	Unity Bank	Acct Fees	£22.20	LGA 1972 143
<i>Jan</i>	Staff	Salaries + Expenses HMRC	£2213.88	LGA 1972 s112 LGA 1963 s5
	B Osborne	Payroll	£67.50	LGA (office provisions) 1963 S5
	War Memorial Trust	War memorial refurb	£4763.70 (£793.95)	War Memorials Act 1923
	CYPN	Youth sessions	£756.00 (£126.00)	LGA Misc provisions 1976 s19
	RTM	Grass cutting	£553.35 (£92.22)	Open spaces 1906 s9&10
	Forde & McHugh	Clock	£108.00 (£18.00)	Parish Councils act 1957 S2
	Forde & McHugh	Streetlight repair	£108.00 (£18.00)	Highways Act 1980 s 301
	Ncalc	Training	£141.60 (£23.60)	LGA 1972 143
	HCC	Youth rental	£262.50	LGA 1972 134(1)
	HCC	PC rental	£60.00	LGA 1972 134 (1)
	Eon	electricity	£1685.06 (£280.84)	Highways Act 1980 s301

758/2023	Review and set Budget for 2023/24 – Agreed																				
759/2023	Review and set Precept for 2023/24 – Agreed																				
760/2023	Cost of living initiatives e.g. Warm Room Update – Church is extremely cold, may need to re think location																				
761/2023	Community grants process for 23/24 financial year – Four Grants agreed, Deputy Clerk to Contact, Chair of HCC to be invited to Full Council to discuss future of HCC and Grant Application																				
762/2023	HPC Facebook (Cllrs Williams, South) Continues to grow, all very positive feedback. Hartbeat (Cllr South Deputy Clerk) As discussed in the budget meeting, it was agreed that the council will move forward with a digital version for the website and social media. To review should people request printed copies. Cllr What's APP (Cllr South) For quick communication with each other Cllr South proposed a group What's App for all the councillors and staff. Deputy Clerk to set up following meeting. Clerks both stressed that this is for quick communication purposes only, no decisions can be made outside of the Full Council meeting.																				
763/2023	Speeding in the village actions and future initiatives – Clerk to discuss with WNC Highways the options put forward and costs involved. Update about SID positions and licenses (Deputy Clerk) No update from S Barber at WNC																				
764/2023	Kings Coronation May 2023 – Clerks attended a meeting with Hartwell Primary School, idea for an event on Friday 5th May tabled, Small Working Group of Cllrs Heron, Sharp, South and Williams to organise.																				
765/2023	War memorial (Deputy Clerk) Invoice raised of work carried out to date. At least one week notice to be given prior to the memorial being moved, weather dependent when this will be.																				
766/2023	Cemetery – Two applications received; permission granted using delegated authority.																				
767/2023	Future Planning and Contracts Renewal – Clerk recommended extending grass cutting contract for one further year and begin the tender process mid-way through 2023 – Agreed																				
768/2023	<p>Planning applications Updates</p> <table border="0"> <tr> <td>WNS/2022/2148/FUL</td> <td>8 Lime Close, Hartwell, Northamptonshire, NN7 2PS</td> <td>Two storey front extension</td> <td>08/11/2022</td> <td>Pending</td> </tr> <tr> <td>WNS/2022/1995/OUT</td> <td>Land East Of Forest Road Hartwell</td> <td>Outline planning application for three new dwellings (all matters reserved)</td> <td>14/10/2022</td> <td>Pending</td> </tr> <tr> <td>WNS/2022/1543/FUL</td> <td>Woodland adjacent (northeast) to existing car park and Forestry visitor centre of Go Ape Salcey Forest</td> <td>Construction of Go Ape high ropes course and welcome office.</td> <td>29/07/2022</td> <td>Pending</td> </tr> <tr> <td>WNS/2022/0318/FUL</td> <td>Hawthorn Close Hartwell NN7 2FA</td> <td>Proposed Class B1 Storage and Office Building</td> <td>17/02/2022</td> <td>Pending</td> </tr> </table> <p>A number of condition change applications can be viewed at https://snc.planning-register.co.uk under Hartwell Parish.</p>	WNS/2022/2148/FUL	8 Lime Close, Hartwell, Northamptonshire, NN7 2PS	Two storey front extension	08/11/2022	Pending	WNS/2022/1995/OUT	Land East Of Forest Road Hartwell	Outline planning application for three new dwellings (all matters reserved)	14/10/2022	Pending	WNS/2022/1543/FUL	Woodland adjacent (northeast) to existing car park and Forestry visitor centre of Go Ape Salcey Forest	Construction of Go Ape high ropes course and welcome office.	29/07/2022	Pending	WNS/2022/0318/FUL	Hawthorn Close Hartwell NN7 2FA	Proposed Class B1 Storage and Office Building	17/02/2022	Pending
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769/2023	Update re Stoneway None received																				
770/2023	Updates – Discussion of matters not otherwise on the agenda for information sharing only a) highways and footpaths around the village. Future reporting (Clerk) All issues reported																				
771/2023	Correspondence/communication: To consider any received as listed below or prior to meeting. Nothing received.																				
772/2023	Date of next Full Council Meeting 21st February– at Hartwell School																				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.