

## HARTWELL PARISH COUNCIL

Postal address: 6 Dent Close, St Crispin's, Northampton, NN5 6GP

Email: [clerk@hartwellparishcouncil.gov.uk](mailto:clerk@hartwellparishcouncil.gov.uk)

Website: [www.hartwellparishcouncil.gov.uk](http://www.hartwellparishcouncil.gov.uk)

### Parish Council Minutes

Tuesday 17<sup>th</sup> October 2023

Present: Cllrs Bodman, Heron, Jones, Joyce, Sharp, South and Williams

Clerk: A Holt, Cllr Stephen Clarke (WNC)

	<b>Full Council Meeting</b>			
	<b>Opening comments from Chair and Vice Chair: None</b>			
916/2023	To receive and approve apologies for absence which have been notified to the Clerk directly <b>None</b>			
	<b>Declarations of Interest</b>			
917/2023	Declaration of any Disclosable Pecuniary or other interest: <b>None</b>			
918/2023	Dispensations – To consider written requests for dispensation of DPI <b>None</b>			
919/2023	<b>Minutes - To agree and sign the minutes of 19<sup>th</sup> September 2023 Agreed and signed</b>			
920/2023	<b>Public participation session 3 minutes max per person 15 minutes total.</b> No members of the public present			
921/2023	<b>Reports received from outside bodies:</b> including WNC Cllr and Church <b>5 mins max per person. Cllr Clarkes report circulated prior to the meeting.</b> Cllr Clarke update the council re progress with flooding in Blacksmiths Way. Consultation regarding bus services and WNC offering funding for Welcoming Spaces			
922/2023	<b>Update re Police liaison meetings (Cllr Heron) Remote Police Liaison Meeting taking place this evening Cllr Heron hopes to attend the next one</b>			
923/2023	<b>Accounts</b>			
	a)	Council's financial position as at 30/09/2023 <b>£118350.91</b> Unity Bank Inclusive of reserves + receipts		
	b)	Received £71 cemetery £32,500.00 (WNC Precept)		
	c)	<b>To Approve Payments</b>		
	<u>Payee</u>	<u>Details</u>	<u>Amount (inc vat)</u>	<u>Power</u>
<b>Oct</b>	Staff	Salaries + Expenses + HMRC + Pension	£1965.04	LGA 1972 s112
	RTM	Ground maintenance	£610.90 (£101.82)	Open spaces 1906 s9&10
	B Osborne	Payroll Services	£105.00	LGA 1972 s112
	Unity Bank	Service Charges	£22.95	LGA 1972 s143
	Npower	Street Lighting Electricity	£2353.22 (£392.20)	Highways Act 1980 s301
	Ford and McHugh	Lighting Repairs	£192.00 (£32.00)	Highways Act 1980 s301
	Ashby Computers	IT Support	£48.00 (£8.00)	LGA 1972 s143
	CYPN	Youth Services	£360.00 (£60.00)	LGA 1972 s214
	St John's Church	Flood Light Electricity	£87.59 (£4.71)	Open Spaces Act 1906 s9 and s10
	RBL (Shop)	Remembrance Figures	£350.00	LGA 1972 s137
	RBL (J Webster)	Remembrance Wreath	£100.00	LGA 1972 s137
	Smartwheelie	Speeding Stickers	£120.00	Highways Act 1980
	Gallaghers	Parish Council Insurance	£3281.66	LGA 1972 s143
<b>Agreed and Approved.</b>				
924/2023	<b>Budget 2023-2024 Initial Discussions</b> – Council to consider things that we can include in the budget and email, draft budget for November meeting.			
925/2023	<b>Environment Task Group (Cllrs Heron, Sharp and Williams)</b> a) First Meeting Date – agreed to arrange a date asap amongst themselves. b) Things to prioritise – Grass Cutting Contract priority and cemetery improvements c) Christmas Tree – Agreed to get CGM to install a Christmas Tree for £670.00. Cllr Williams to approach The Club to consider an event for turning lights on.			
926/2023	<b>Newsletter – Clerk</b> The Clerk proposed that to replace Hartbeat the Parish Council produce a newsletter solely with Parish Council News, would remain electronic with 100 being printed to place in Church, Community Centre and shop, this would decrease the volume of work and costs			

	considerably. Proposed name by Cllr South "From the Hart" All agreed. First edition January 2024.				
927/2023	<b>D Day 80 Plans</b> – Cllr Williams to raise with HCC if we can do an event at the same time as the Beacon. Quotes to be sort for Beacon (Clerk)				
928/2023	<b>Community Grants 24/25 Financial Year (Clerk)</b> No applications yet received.				
929/2023	<b>Flooding – Blacksmiths Way</b> – Works planned for November, site meetings to continue.				
930/2023	<b>Speeding in Hartwell</b> – a) <b>Updates</b> – we have enrolled in Community Speed Watch, have purchased wheelie bin stickers for residents of Forest Road, Park Road, Ashton Road and new VAS purchased and on way. b) <b>Village Gateways</b> – Agreed to paint existing gateways and reposition signs				
931/2023	<b>War Memorial – (Clerk)</b> – Memorial to be returned on Thursday 8 <sup>th</sup> November, capping piece may have to be placed at a later date.				
932/2023	<b>Cemetery</b> – No new applications. Quotes to be sort for re gravel and inspection in next financial year.				
933/2023	<b>Planning applications</b>				
	<b>New</b>				
	<a href="#">2023/6497/FUL</a>	12 Lime Close Hartwell NN7 2PS	First floor front extension. Replace entrance door with window. Replace bay window with entrance door. Single storey rear extension.	21/07/2023	Pending
	<b>Updates</b>				
	<a href="#">2023/5713/FUL</a>	Unit 2 Hawthorn Close Hartwell West Northants NN7 2FA	Extension and reconfiguration of existing warehouse and business unit	27/06/2023	Pending
	<a href="#">WNS/2023/0351/MAO</a>	Land East of Stoneway, Hartwell	Outline application (some matters reserved except for access) for erection of up to 34 affordable homes and formation of a new vehicular and pedestrian access from Stoneway	17/02/23	Pending
	<b>Several condition change applications can be viewed at <a href="https://snc.planning-register.co.uk">https://snc.planning-register.co.uk</a> under Hartwell Parish Council</b>				
934/2023	<b>Remembrance Sunday Celebration</b> – Cllr South has all plans in place. Clerk to print letters and advertise.				
935/2023	<b>Updates – Discussion of matters not otherwise on the agenda for information sharing only.</b> a) <b>Highways (including Street Lighting) and footpaths around the village future reporting. (Clerk)</b> Clerk reported streetlamp no 19 has been hit in an RTA, reported to police and going to claim on insurance as up to £1300 damage done. This is the second time the lamp has been hit, would cost up to £8000 to move, going to seek quotes to spray in high vis paint.				
936/2023	<b>Correspondence/communication:</b> To consider any received as listed below or prior to meeting. Clare Sparks has contacted HPC to ask to take responsibility for Defib, all agreed.				
937/2023	<b>Community Centre Update (Cllr Williams)</b> All going very well, fantastic proactive committee formed. Lots in the pipeline. Welcoming Space to be carried out in partnership with the Parish Council. Summer event planned. Clerk happy the Governance issues are resolved so HCC would be eligible to apply for Community Grant 2024/25				
938/2023	<b>Social Media – Approve the cost to link to HPC website.</b> £150 one off cost, all agreed.				
939/2023	<b>Councillor Recruitment</b> – we now have three vacancies for co-option, need to spread the word.				
940/2023	<b>Date of next meeting Tuesday 21<sup>st</sup> November at 7:30pm</b>				
	<b>Meeting Closed at 21.08pm</b>				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.