

HARTWELL PARISH COUNCIL

Postal address: 6 Dent Close, St Crispin's, Northampton, NN5 6GP

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Website: www.hartwellparishcouncil.gov.uk

Date 15th May 2024

To: **All Parish Councillors**

Dear Councillors

You are hereby summoned to the Full Council Meeting of Hartwell Parish Council on **Tuesday 21st May at 7.30pm** at Hartwell Primary School, School Lane, when the under mentioned business will be transacted.

Mrs Amy Holt Parish Clerk

Please inform the Clerk if unable to attend.

Members of the public are invited to address Council during the public participation session. Please contact the Clerk. Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting.

	Annual Meeting																				
1065/2024	Election of Chair and Declaration of Acceptance of Office.																				
1066/2024	Election of Vice Chair and Declaration of Acceptance of Office																				
1067/2024	Appointment of Internal Controls Councillor																				
	Full Council Meeting																				
	Opening Comments from Chair and Vice Chair																				
1068/2024	To receive and approve apologies for absence which have been notified to the Clerk directly																				
	Declarations of Interest																				
1069/2024	Declaration of any Disclosable Pecuniary or other interest																				
1070/2024	Dispensations – To consider written requests for dispensation of DPI																				
1071/2024	Minutes - To agree and sign the minutes of Tuesday 23 rd April 2024																				
1072/2024	Public participation session 3 minutes max per person 15 minutes total																				
1073/2024	Reports received from outside bodies: including WNC Cllr 5 mins max per person																				
1074/2024	Update re Police liaison meetings (Cllr Heron)																				
1075/2024	Accounts																				
	a) Council's financial position as at 30/04/2024 £93,488.52 Unity Bank Inclusive of reserves + receipts																				
	b) Received: £136 cemetery fees and £40,000 WNC Precept																				
	c) To Approve Payments																				
	<table border="1"><thead><tr><th></th><th>Payee</th><th>Details</th><th>Amount (inc vat)</th><th>Power to Pay</th></tr></thead><tbody><tr><td>May</td><td>Staff</td><td>Salaries, Expenses, pension and HMRC</td><td>£2076.70</td><td>LGA 1972 s112</td></tr><tr><td></td><td>RTM</td><td>Ground maintenance</td><td>£1800.00 (£300.00)</td><td>Open Spaces 1906 s9&10</td></tr><tr><td></td><td>CYPN</td><td>Youth Services</td><td>£2340.00 (£390.00)</td><td>LGA 1972 s112</td></tr></tbody></table>		Payee	Details	Amount (inc vat)	Power to Pay	May	Staff	Salaries, Expenses, pension and HMRC	£2076.70	LGA 1972 s112		RTM	Ground maintenance	£1800.00 (£300.00)	Open Spaces 1906 s9&10		CYPN	Youth Services	£2340.00 (£390.00)	LGA 1972 s112
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1076/2024	Governance <ul style="list-style-type: none">i. To receive the Internal Auditors Reportii. Annual Governance and Accountability Return 2023<ul style="list-style-type: none">a) To consider and Approve Section 1 The Annual Governance Statementb) To Consider and Approve Section 2 The Accounting Statementsc) To agree the dates for the exercise of public rights 3rd June – 12th July 2024																				
1077/2024	Grant applications - 2024/25																				
1078/2024	Speeding <ul style="list-style-type: none">a) Rota for Community Speed Watchb) Agree a date to place additional signs																				
1079/2024	Newsletter – Progress																				
1080/2024	Defib HCC – Agree spend of £100 + VAT for installation (defib being purchased by Roberts family in Memory of Matthew Robers																				
1081/2024	Environment Committee – update on progress																				

1082/2024	Cemetery New applications (Clerk) Agree clean up spend with contractor.				
1083/2024	Planning				
	New				
	2024/2167/FULL	Mount Pleasant 5 Forest View, Hartwell	Single Story wrap around extension, change of first floor windows at rear and side	10/4/2024	Pending
	2024/2146/PND	Land South West of Forest Road, Hartwell	Determination as to whether prior approval is required for the erection of an agricultural building	09/04/2024	Pending
	Updates				
	2024/1685/FUL	48 Blacksmiths Way, Hartwell NN7 2HY	Supply and install of step lift to assist the house owner with wheelchair access	26/03/2024	Pending
	2024/1195/FUL	Laurel Cottage, 2 Forest Road, Hartwell, NN7 2HE	First floor extension to form ensuite	25/02/2024	Approved
	2024/1080/FUL	23 Ashton Road Hartwell	Extension of existing dropped kerb to accommodate additional parking on driveway	26/02/2024	Pending
	2024/0806/FULL	Land east of Forest Road Hartwell	Full Planning Permission Erection of 2 no 4 Bedroom Dwellings	08/02/2024	Approved
	Discuss Local Plan Consultation and Land off Park Road				
Several condition change applications can be viewed at https://snc.planning-register.co.uk under Hartwell Parish					
1084/2024	Updates – Discussion of matters not otherwise on the agenda for information sharing only a) highways (including Street Lighting) and footpaths around the village (Clerk)				
1085/2024	Correspondence/communication: To consider any received as listed below or prior to meeting.				
1086/2024	Community Centre Update (Cllr Williams).				
1087/2024	War Memorial – Rededication Ceremony				
1088/2023	Date of next Full Council Meeting Tuesday 18th June 2024				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.