

HARTWELL PARISH COUNCIL

Postal address: 6 Dent Close, St Crispin's, Northampton, NN5 6GP

Email: clerk@hartwellparishcouncil.gov.uk

Website: www.hartwellparishcouncil.gov.uk

Parish Council Minutes

Tuesday 16th April 2025

Present: Cllrs, Heron, Huckle, Joyce, Sharp, South, Sparks and Weston

Clerk: A Holt (Clerk) Cllr Grant (WNC) Cllr Cole (WNC) member of the public

| Full Council Meeting | | | | |
|-----------------------------|--|---|-------------------------|-------------------------|
| | Opening comments from Chair and Vice Chair: Cllr South opened the meeting and congratulated the councillors that re-stood on their successful election. Cllr South added the councils thanks to the outgoing councillors (Cllr David Heron and Cllr George Jones) for their service and contribution to the council and many years service. | | | |
| 1268/2025 | To receive and approve apologies for absence which have been notified directly to the Clerk directly Cllr Goodrum and Williams absent and Cllr Joyce very slightly late | | | |
| | Declarations of Interest | | | |
| 1269/2025 | Declaration of any Disclosable Pecuniary or other interest: Cllr Creed declared an interest as a candidate for the WNC Local Elections (Labor Party) and Cllr Roy Sparks has joined the Roade Tennis Club Committee | | | |
| 1270/2025 | Dispensations – To consider written requests for dispensation of DPI None | | | |
| 1271/2025 | Minutes - To agree and sign the minutes of 18th March 2025 Agreed and signed | | | |
| 1272/2025 | Public participation session 3 minutes max per person 15 minutes total. None present | | | |
| 1273/2025 | Reports received from outside bodies: including WNC Cllr 5 mins max per person. None received. Cllrs Grant and Cole present however due to the period before the up coming elections there is not much to report. | | | |
| 1274/2025 | Update re Police Liaison Meetings (Cllr Heron) – PLR Conference 17/6. Share police stats information on our website | | | |
| 1255/2025 | Account | | | |
| | a) | Council's financial position as at 31/03/2025 £70,957.44 Unity Bank Inclusive of reserves + receipts | | |
| | b) | Received: £22.00 Cemetery Fees | | |
| | c) | To Approve Payments | | |
| | <u>Payee</u> | <u>Details</u> | <u>Amount (inc vat)</u> | <u>Power to pay</u> |
| April | Staff | Salaries, Expenses, pension, HMRC | £2379.89 | LGA 1972 s112 |
| | Unity Trust Bank | Service Charge | £6.00 | LGA 1972 s143 |
| | Tove Landscapes | Mowing | £692.00 (£115.33) | Open spaces 1906 s9&10 |
| | Tove Landscapes | Cemetery Notice Board | £144.00 (£24.00) | Open spaces 1906 s9 &10 |
| | Hartwell Club | Welcoming Space | £140.00 | LGA 1972 s143 |
| dd | Lloyds | Payment Card | £136.99 | LGA 1972 s143 |
| | Ncalc | Training | £57.60 (| LGA 1972 s137 |
| | Ncalc | Membership Fees IA | £1195.50 | LGA 1972 s143 |
| | B Osborne | Payroll | £106.50 | LGA 1972 s143 |
| | Hampton Print | Printing | £383.00 | LGA 1972 s143 |
| | Judy Webster | VE Day | £100.00 | LGA 1972 s143 |
| Agreed and Approved. | | | | |
| 1276/2025 | Council Policies and Procedures a) Agree and delegate to Clerk permission to move monies from current to savings account and from savings to current (this will be authorised by 2 c councillors in line with banking procedures) this will be documented at the following meeting. | | | |
| 1277/2025 | Grant Applications 2024 – Applications received, summary sent to Cllr Sharp and Sparks. Meeting set for 25 th April to go through, grants approved to be tabled at May meeting and paid in May payments | | | |
| 1278/2025 | Community Engagement a) Community Book/Share and Library – Location Agreed, Clerk to Apply for licence, Cllr Huckle may have volunteer to build? Agreed up to £1000 spend. | | | |

| | | | | | |
|-----------|--|---|--|------------|-------------------------------|
| | b) School Parking – Letter sent to school and order placed for two number parking buddies . | | | | |
| 1279/2025 | Environment Committee – a) Update on Bloom – we have decided to form a Working Party this year and enter Bloom for the follow year. | | | | |
| 1280/2025 | Cemetery – Permission granted for burial of Mr Smiths Ashes on 25/4/2025 (double plot) | | | | |
| 1281/2025 | Planning applications – as above. | | | | |
| | Planning | | | | |
| | New | | | | |
| | 2025/1254/FULL | Elms Farm Hanslope Road Hartwell | Garden Room | 31/03/2025 | Pending |
| | Updates | | | | |
| | 2025/0520/PA | Telecommunications mast, Forest Road, Hartwell, NN7 2EZ | Removal of the existing 15m high monopole with antennas atop (overall height of 17.5m) Installation of a new 20m monopole supporting 6 no new antennas and 3 no relocated antennas and 2 no. | 06/02/2025 | Prior approval not reve |
| | Several condition change applications can be viewed at https://snc.planning-register.co.uk under Hartwell Parish Council Date for Neighbourhood Plan Meeting 3rd June 2025 | | | | |
| 1282/2025 | Updates – Discussion of matters not otherwise on the agenda for information sharing only. a) Highways (including Street Lighting). Nothing to report b) WNC Footpath Warden – Member of the public contacted Clerk regarding three wishing gates, Cllr Weston to investigate prior to April meeting and bring back findings. | | | | |
| 1283/2025 | Correspondence/communication: Member of the public contacted Cllr Sharp re parking concerns. Cllr Sharp directed to appropriate authority | | | | |
| 1284/2025 | Community Centre Update (Cllr Williams) Fete date not yet confirmed | | | | |
| 1285/2025 | Youth Club – Cllr Joyce to visit before next meeting. | | | | |
| 1286/2025 | Elections and Co-option – Following successful election of 9 councillors there are two vacancies, please continue to share social media post etc. | | | | |
| 1287/2025 | Date of next meeting Tuesday 20th May 2025 7.30pm Dates for next 12 months (17/6, 15/7, 16/9, 18/11, 16/12, 20/1, 17/2, 17/3, 21/4) Meeting Closed at 20.50 | | | | |

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.