

HARTWELL PARISH COUNCIL

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Parish Council Minutes

Tuesday 18th February 2025

Present: Cllrs Creed, Goodman, South and Williams

Clerk: A Holt (Clerk) L Lavender (RFO) 2 x member of the public.

Full Council Meeting																																									
	Opening comments from Chair and Vice Chair: Cllr Williams Welcomed the members of the public.																																								
1228/2025	To receive and approve apologies for absence which have been notified to the Clerk directly Cllrs Heron, Huckle, Joyce, Sharp, Sparks and Weston																																								
	Declarations of Interest																																								
1229/2025	Declaration of any Disclosable Pecuniary or other interest: None																																								
1230/2025	Dispensations – To consider written requests for dispensation of DPI None																																								
1231/2025	Minutes - To agree and sign the minutes of 21st January 2025 Agreed and signed																																								
1232/2025	Public participation session 3 minutes max per person 15 minutes total. Two members of the public present (applicants) for Planning Item 2025/0486/FULL – they explained the first application was entered incorrectly, the size and scale were incorrect. This will be a small unit. New application is true reflection of scale, this will be for domestic animals/pets only.																																								
1241/2025	Clerk suggested moving 1241/2025 – all agreed. Council discussed planning application, asked applicant various questions regarding size and access. No comments were made.																																								
1233/2025	Reports received from outside bodies: including WNC Cllr 5 mins max per person. None received.																																								
1234/2025	Update re Police Liaison Meetings (Cllr Heron) – Cllr Heron not present to update.																																								
1235/2025	Account																																								
	a) Council's financial position as at 31/1/2024 £84,703.14 Unity Bank Inclusive of reserves + receipts																																								
	b) Received: None																																								
	c) To Approve Payments																																								
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1236/2025	Council Banding and Policies a) Agree to reband the council inline with Ncalc recommendations. RFO explained that we are operating in a higher band, the things we do the responsibilities held etc. All agreed at band the council at LC2 Higher Substantive. RFO explained this affects what scale of pay the Clerk is paid at, it was budgeted for this financial year to amend. All agreed to move Clerk to pay point 26 (27 pending appraisal with Chair/Vice Chair) and back date to April 1 st 2024. b) Review and Adopt Dignity at Work Policy – All agreed c) Review and Adopt Training and Development Policy – All agreed. d) Signing of Civility and Respect Pledge – deferred to March.																																								
1237/2025	Grant Applications 2024 – Three applications received so far, likely to be presented at April meeting.																																								

1238/2025	<p>Community Engagement</p> <p>a) Warm Room – Plans beyond April. Agreed this should continue, rebrand as Welcoming Space/Coffee morning. Cllr Goodrum to ask club if they are happy to continue, Clerk to produce marketing material on Canva.</p> <p>b) VE Day Plans – HCC going to provide bar, chip van booked, Cllr Goodrum to organise local band.</p>															
1239/2025	Environment Committee – Cllr Sharp not present deferred to March.															
1240/2025	Cemetery – Non Hartwell resident, Mr McEneaney (has relatives in cemetery and previously lived in Hartwell) application granted by Clerk, funeral to take place 21 st March.															
1241/2025	<p>Planning applications – as above.</p> <table border="1"> <thead> <tr> <th colspan="5">Planning Updates</th> </tr> </thead> <tbody> <tr> <td>2024/5535/FULL</td> <td>6 Forest Road Hartwell Northants</td> <td>Rebuild cloakroom with pitched roof and high level windows, replace existing rear window and door with bifold doors. Re instate kitchen to rear room of original house with associated work. Replacement of existing window and addition of a window on northeast elevation.</td> <td>03/12/2024</td> <td>Pending</td> </tr> <tr> <td>2024/5541/LBC</td> <td>6 Forest Road Hartwell Northants</td> <td>Listed building consent to Rebuild cloakroom with pitched roof and high level windows, replace existing rear window and door with bifold doors. Re instate kitchen to rear room of original house with associated work. Replacement of existing window and addition of a window on northeast elevation.</td> <td>03/12/2024</td> <td>Pending</td> </tr> </tbody> </table> <p>Several condition change applications can be viewed at https://snc.planning-register.co.uk under Hartwell Parish Council</p> <p>Date for Neighbourhood Plan information meeting agreed as 3rd June with Nigel Ozier (Aitchison Raffety) - £500.00 fee</p>	Planning Updates					2024/5535/FULL	6 Forest Road Hartwell Northants	Rebuild cloakroom with pitched roof and high level windows, replace existing rear window and door with bifold doors. Re instate kitchen to rear room of original house with associated work. Replacement of existing window and addition of a window on northeast elevation.	03/12/2024	Pending	2024/5541/LBC	6 Forest Road Hartwell Northants	Listed building consent to Rebuild cloakroom with pitched roof and high level windows, replace existing rear window and door with bifold doors. Re instate kitchen to rear room of original house with associated work. Replacement of existing window and addition of a window on northeast elevation.	03/12/2024	Pending
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1242/2025	<p>Updates – Discussion of matters not otherwise on the agenda for information sharing only.</p> <p>a) Highways (including Street Lighting). Nothing to report</p> <p>b) WNC Footpath Warden – Clerk forwarded information from Danny. Cllr Weston has volunteered – all agreed.</p>															
1243/2025	Correspondence/communication: None															
1244/2025	Community Centre Update (Cllr Williams) Lots planned for the coming year including our joint VE Day event, a fete, another panto etc. Discussed making our Christmas event joint, all agreed it would be better to keep separate.															
1245/2025	Youth Club – Cllr Joyce not present, deferred to next meeting.															
1246/2025	Elections – Information circulated, any questions please contact the Clerk. Cllr Heron has notified the Chair he does not intend to re stand, all agreed this will be a great loss to the council.															
1247/2025	Date of next meeting Tuesday 18th March 2025 7.30pm															
	Meeting Closed at 20.44															

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.