

HARTWELL PARISH COUNCIL

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Date 10th December 2025

To: All Parish Councillors

Dear Councillors

You are hereby summoned to the December Full Council Meeting of Hartwell Parish Council on **Tuesday 16th December 2025 at 7.30pm** at Hartwell Primary School, School Lane, when the under mentioned business will be transacted.


Amy Holt Parish Clerk

Please inform the Clerk if unable to attend.

Members of the public are invited to address Council during the public participation session. Please contact the Clerk
Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting.

	December Full Council Meeting
	Opening Comments from Chair and Vice Chair
1417/2025	To receive and approve apologies for absence which have been notified to the Clerk directly
	Declarations of Interest
1418/2025	Declaration of any Disclosable Pecuniary or other interest
1419/2025	Dispensations – To consider written requests for dispensation of DPI
1420/2025	Minutes - To agree and sign the minutes of 18 th November 2025
1421/2025	Public participation session 3 minutes max per person 15 minutes total
1422/2025	Reports received from outside bodies: including WNC Cllrs 5 mins max per person
1423/2025	Police Liaison Meetings (Cllr Huckle)
1424/2025	Accounts
a)	Council's financial position as at 30/11/2025 £48,816.51 Unity Bank Current Account and £45,285.89 Unity Bank Instant Access Savings Account Inclusive of reserves + receipts
b)	Received £64.00 (cheque) Cemetery Fees
c)	To Approve Payments – to be tabled at meeting
d)	Draft Budget (Circulated)
1425/2025	Community Grants a) Community Grants 2025/2026 New Applications b) Community Grants 2026/2027 Confirm arrangements
1426/2025	Community Engagement a) Book Library
1427/2025	Environment Committee (Cllr Sharp) a) Bloom Update b) Community Speed Watch
1428/2025	Cemetery New applications (Clerk) a) Agree to review regulations

1429/2025	Planning				
	a)				
	New - None				
	Updates				
	2025/4627/S73	Stone Pit Farm Hanslope Road Hartwell NN7 2EU	Removal of Condition 3 Bird and Bat Box Scheme to 2025/0486/FULL Proposed container and office building for the pet crematorium business	16/10/2025	Pending
	2025/4168/LDP	Whitcroft 65 Park Road Hartwell	Lawful development certificate for the proposed change of use from dwelling house (use Class 3) to home for up to 2 children or young people (use Class 2) with full time resident carers sleeping overnight and living together as a single household	22/09/2025	Approved
	2025/3671/FULL	52 Park Road Hartwell Northants	Remove existing out building and replace with single storey garage	11/08/2025	Pending
2025/1883/MAO	Land South of M1 Junction 15 Northamptonshire	Outline application for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending	
2025/1669/FULL	Ashdown Bungalow Lower End Hartwell NN7 2HS	Attic conversion, extension, dormer windows, porch and associated alterations	28/4/2024	Approved	
Several condition change applications can be viewed at View and comment on a planning application West Northamptonshire Council under Hartwell Parish Council					
b) Council's response to WNC Infrastructure and Developer Contributions Supplementary Planning Document (SPD)					
1430/2025	Updates – Discussion of matters not otherwise on the agenda for information sharing only				
	a) highways (including Street Lighting) and footpaths around the village (Clerk)				

1431/2025	Correspondence/communication: To consider any received as listed below or prior to meeting.
1432/2025	Community Centre Update (Cllr Williams)
1433/2025	Youth Club (Cllr Joyce)
1434/2025	Date of next Full Council Meeting Tuesday 20th January 2026

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.