

## **HARTWELL PARISH COUNCIL**

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Date 11<sup>th</sup> February 2026

To: All Parish Councillors

Dear Councillors

You are hereby summoned to the February Full Council Meeting of Hartwell Parish Council on **Tuesday 17<sup>th</sup> February 2026 at 7.30pm** at Hartwell Primary School, School Lane, when the under mentioned business will be transacted.

**Amy Holt Parish Clerk**

**Please inform the Clerk if unable to attend.**

Members of the public are invited to address Council during the public participation session. Please contact the Clerk  
Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting.

<b>February Full Council Meeting</b>	
	<b>Opening Comments from Chair</b>
1454/2026	To receive and approve apologies for absence which have been notified to the Clerk directly
	<b>Declarations of Interest</b>
1455/2026	Declaration of any Disclosable Pecuniary or other interest
1556/2026	Dispensations – To consider written requests for dispensation of DPI
1457/2026	<b>Minutes</b> - To agree and sign the minutes of 20 <sup>th</sup> January 2026
1458/2026	<b>Public participation session 3 minutes max per person 15 minutes total</b>
1459/2026	<b>Reports received from outside bodies:</b> including WNC Cllrs <b>5 mins max per person</b>
1460/2026	<b>Election of Vice Chair</b>
1461/2026	<b>Assign councillors to the following roles</b> a) <b>Remembrance Sunday</b> (suggest that this is assigned to two people or a small working group or assign to Environment Committee) b) <b>Newsletter</b> – a Cllr to work alongside Clerk to edit the Newsletter c) <b>Little Library</b> – assign a Cllr to help oversee with Clerk
1462/2026	<b>Police Liaison Meetings (Cllr Huckle)</b>
1463/2026	<b>Accounts</b> a) Council's financial position as at 31/1/2026 <b>£27,592.22</b> Unity Bank Current Account and <b>£45,535.46</b> Unity Bank Instant Access Savings Account Inclusive of reserves + receipts b) Received £30.00 Cemetery Related c) To Approve Payments – to be tabled at meeting d) <b>Banking Arrangements – add and remove Cllr's</b>
1464/2026	<b>Community Grants</b> a) Community Grants 2026/2027 (circulated/published application information)
1465/2026	<b>Parish Plan/Timeline</b> Update
1466/2026	<b>Community Engagement</b> a) Book Library • Launch Event b) Coffee Morning – Discuss locking of The Club each week.
1467/2026	<b>Environment Committee (Cllr Sharp)</b> a) Updates (tabled by Cllr Sharp)

	b) Approve spend to clean bus shelters etc				
1468/2026	<b>Cemetery</b> New applications (Clerk) a) New applications				
1469/2026	<b>Planning</b> a)				
	<b>New – None</b>				
	<b>Updates</b>				
	<a href="#">2025/5154/FULL</a>	18 Blacksmiths Way Hartwell NN7 2HY	Single storey front extension	03/12/25	Approved
	<a href="#">2025/4627/S73</a>	Stone Pit Farm Hanslope Road Hartwell NN7 2EU	Removal of Condition 3 Bird and Bat Box Scheme to 2025/0486/FULL Proposed container and office building for the pet crematorium business	16/10/2025	Pending
	<a href="#">2025/1883/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline application for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending
	Several condition change applications can be viewed at <a href="#">View and comment on a planning application   West Northamptonshire Council</a> under Hartwell Parish Council b) Discuss HPC response to West Northants Council Regulation 18 Draft Local Plan Consultation c) Discuss Neighbourhood Plan and decide if to move forward (Cllr Huckle)				
1470/2026	<b>Updates</b> – Discussion of matters not otherwise on the agenda for information sharing only a) highways (including Street Lighting) and footpaths around the village (Clerk)				
1471/2026	<b>Correspondence/communication:</b> To consider any received as listed below or prior to meeting.				
1472/2026	<b>Community Centre Update (Cllr Williams)</b>				
1473/2026	<b>Youth Club (Cllr Joyce)</b> <b>To consider Service Level Agreement and discuss/agree way forward.</b>				
1474/2026	<b>Date of next Full Council Meeting Tuesday 17<sup>th</sup> March 2026</b>  <i>For item's to be added to the agenda for discussion please send to the Clerk no later than the Tuesday before the meeting, copying in the Chair.</i>				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.