

## HARTWELL PARISH COUNCIL

Postal address: 6 Dent Close, St Crispin's, Northampton, NN5 6GP

Email: [clerk@hartwellparishcouncil.gov.uk](mailto:clerk@hartwellparishcouncil.gov.uk)

Website: [www.hartwellparishcouncil.gov.uk](http://www.hartwellparishcouncil.gov.uk)

### Parish Council Minutes

Tuesday 15<sup>th</sup> July 2025

Present: Cllrs, Creed, Goodrum, Huckle, Joyce, Sharp, South, Sparks and Williams

Clerk: A Holt (Clerk), Richard Wain (Environment Officer)

<b>Full Council Meeting</b>																																																					
	<b>Opening comments from Chair and Vice Chair:</b> Cllr Williams welcomed everyone to the meeting.																																																				
1339/2025	To receive and approve apologies for absence which have been notified directly to the Clerk directly <b>Cllrs Turnbull, Weston and WNC Cllr Fiona Cole sent apologies</b>																																																				
	<b>Declarations of Interest</b>																																																				
1340/2025	Declaration of any Disclosable Pecuniary or other interest: <b>Cllr Weston due to expense payment this month.</b>																																																				
1341/2025	Dispensations – To consider written requests for dispensation of DPI <b>None</b>																																																				
1342/2025	<b>Minutes</b> - To agree and sign the minutes of Tuesday 17 <sup>th</sup> June 2025 <b>Agreed and signed</b>																																																				
1343/2025	<b>Public participation session 3 minutes max per person 15 minutes total.</b> None present																																																				
1344/2025	<b>Reports received from outside bodies:</b> including WNC Cllr <b>5 mins max per person. None received.</b> Cllr Cole sent an update on various WNC subjects, circulated to all councillors.																																																				
1345/2025	<b>Co-option</b> <b>To consider candidates for co-option and co-opt (1 vacancy available)</b> Application received from Paul Doyle, circulated to the council, Paul spoke a bit about himself and his history in Hartwell. Cllr South proposed Paul, Cllr Sparks seconded, all agreed and Paul was successfully co-opted as a councillor, he will begin his term at the next meeting in September.																																																				
1346/2025	<b>Update re Police Liaison Meetings (Cllr Huckle) –</b> Cllr Huckle reported on local initiatives including Northants Police looking for volunteers to support the Rural Crime Team, this would involve being a mounted volunteer and patrol on a horse.																																																				
1347/2025	<b>Account</b>																																																				
	a) Council's financial position as at 30/06/2025 <b>£56,855.54</b> Unity Bank Current Account and <b>£45,030.51</b> Unity Bank Instant Access Savings Account Inclusive of reserves + receipts																																																				
	b) Received: £179.00 Cemetery Fees, Hiscox Insurance £250.00 and £30.50 Instant Access Interest																																																				
	c) <b>To Approve Payments</b>																																																				
	<table border="1"> <thead> <tr> <th></th> <th>Payee</th> <th>Details</th> <th>Amount (inc vat)</th> </tr> </thead> <tbody> <tr> <td>July</td> <td>Staff</td> <td>Salaries, Expenses, pension, HMRC</td> <td>£2465.94</td> </tr> <tr> <td></td> <td>Unity Trust Bank</td> <td>Service Charge</td> <td>£6.00</td> </tr> <tr> <td></td> <td>Tove Landscapes</td> <td>Mowing + Extras</td> <td>£996.00 (£166.00)</td> </tr> <tr> <td></td> <td>B Osborne</td> <td>Payroll Services</td> <td>£112.50</td> </tr> <tr> <td></td> <td>SN Community Responders</td> <td>Defib Supplies</td> <td>£200.00</td> </tr> <tr> <td>dd</td> <td>Lloyds</td> <td>Payment Card</td> <td>£27.50</td> </tr> <tr> <td></td> <td>ICCM</td> <td>Cemetery Subscription</td> <td>£105.00</td> </tr> <tr> <td></td> <td>CYPN</td> <td>Youth Services</td> <td>£2400.84 (£400.14)</td> </tr> <tr> <td></td> <td>Hartwell Primary School</td> <td>Room Hire</td> <td>£404.00</td> </tr> <tr> <td></td> <td>Cllr Williams</td> <td>Expenses</td> <td>£8.06</td> </tr> <tr> <td></td> <td>Hartwell Club</td> <td>Coffee Morning</td> <td>£160.00</td> </tr> <tr> <td></td> <td>Aitchen Rafferty</td> <td>Neighbourhood Plan</td> <td>£600.00 (£100.00)</td> </tr> </tbody> </table>		Payee	Details	Amount (inc vat)	July	Staff	Salaries, Expenses, pension, HMRC	£2465.94		Unity Trust Bank	Service Charge	£6.00		Tove Landscapes	Mowing + Extras	£996.00 (£166.00)		B Osborne	Payroll Services	£112.50		SN Community Responders	Defib Supplies	£200.00	dd	Lloyds	Payment Card	£27.50		ICCM	Cemetery Subscription	£105.00		CYPN	Youth Services	£2400.84 (£400.14)		Hartwell Primary School	Room Hire	£404.00		Cllr Williams	Expenses	£8.06		Hartwell Club	Coffee Morning	£160.00		Aitchen Rafferty	Neighbourhood Plan	£600.00 (£100.00)
	Payee	Details	Amount (inc vat)																																																		
July	Staff	Salaries, Expenses, pension, HMRC	£2465.94																																																		
	Unity Trust Bank	Service Charge	£6.00																																																		
	Tove Landscapes	Mowing + Extras	£996.00 (£166.00)																																																		
	B Osborne	Payroll Services	£112.50																																																		
	SN Community Responders	Defib Supplies	£200.00																																																		
dd	Lloyds	Payment Card	£27.50																																																		
	ICCM	Cemetery Subscription	£105.00																																																		
	CYPN	Youth Services	£2400.84 (£400.14)																																																		
	Hartwell Primary School	Room Hire	£404.00																																																		
	Cllr Williams	Expenses	£8.06																																																		
	Hartwell Club	Coffee Morning	£160.00																																																		
	Aitchen Rafferty	Neighbourhood Plan	£600.00 (£100.00)																																																		
1348/2025	<b>Community Grants 2025/26</b> Clerk to reshare information .																																																				
1349/2025	<b>Community Engagement</b> a) <b>Community Book Share/Library</b> – Highways do not allow on public highway. Clerk to investigate the bus stop and possibly The Club b) <b>From the Hart</b> – Articles and who to write decided, deadline 26 <sup>th</sup> September, Clerk to confirm by email tomorrow.																																																				

1350/2025	<b>Environment Committee –</b> a) <b>Speeding including Community Speed Watch, SIDS and correspondence</b> Clerk has received some complaints re speeding and has asked Northants Police to Support. Community Speed Watch equipment to be with us for whole of September, Cllr Sharp and Clerk to arrange dates and circulate.																																								
1351/2025	<b>Cemetery –</b> a) Agree to carry out a new tree survey of Cemetery/Pocket Park - All agreed Clerk to arrange b) Update on maintenance and agree the spend. – issues with headstones and safety, Clerk has written to the families, if no contact made council will need to arrange the repairs (records of costs will be kept and recharged should the families ever re contact) - All agreed.																																								
1352/2025	<p><b>Planning applications – as above.</b> <b>Delegate to clerk to write response for land south of M1 application</b></p> <table border="1"> <tr> <td colspan="5"><b>Planning</b></td> </tr> <tr> <td colspan="5"><b>New</b></td> </tr> <tr> <td><a href="#">2025/2190/FULL</a></td> <td>6 Oak Close Hartwell Northants</td> <td>Single storey garage</td> <td>19/06/2025</td> <td>Pending</td> </tr> <tr> <td><a href="#">2025/2323/FULL</a></td> <td>62 Forest Road Hartwell Northants</td> <td>Single storey rear extension and loft conversion with roof and lights front elevation and rear dormer</td> <td>25/5/2025</td> <td>Pending</td> </tr> <tr> <td colspan="5"><b>/Updates</b></td> </tr> <tr> <td><a href="#">2025/183/MAO</a></td> <td>Land South of M1 Junction 15 Northamptonshire</td> <td>Outline applications for up to 149,476 sqm of mixed use employment space</td> <td>15/05/2025</td> <td>Pending</td> </tr> <tr> <td><a href="#">2025/1669/FULL</a></td> <td>Ashdown Bungalow Lower End Hartwell</td> <td>Attic conversion, extension, dormer windows, porch and associated alterations</td> <td>28/04/2025</td> <td>Pending</td> </tr> <tr> <td><a href="#">2025/0486/FULL</a></td> <td>Stonepit Farm Hanslope Road Hartwell NN7 2EU</td> <td>Proposed container and office building for pet crematorium business.</td> <td>29/01/2025</td> <td>Pending</td> </tr> </table> <p>Several condition change applications can be viewed at <a href="https://snc.planning-register.co.uk">https://snc.planning-register.co.uk</a> under Hartwell Parish Council</p> <p>b) <b>Working Group – to fully ensure all plans are considered carefully a new planning working group will be formed, consisting of Cllrs Creed, Huckle and Weston</b></p> <p>c) <b>Neighbourhood Plan – Feedback, all who attended felt the meeting was informative and useful, it was felt by all it's a great deal of work, need to carefully consider, decided to revisit in September/October when the Local Plan details are released.</b></p>	<b>Planning</b>					<b>New</b>					<a href="#">2025/2190/FULL</a>	6 Oak Close Hartwell Northants	Single storey garage	19/06/2025	Pending	<a href="#">2025/2323/FULL</a>	62 Forest Road Hartwell Northants	Single storey rear extension and loft conversion with roof and lights front elevation and rear dormer	25/5/2025	Pending	<b>/Updates</b>					<a href="#">2025/183/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline applications for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending	<a href="#">2025/1669/FULL</a>	Ashdown Bungalow Lower End Hartwell	Attic conversion, extension, dormer windows, porch and associated alterations	28/04/2025	Pending	<a href="#">2025/0486/FULL</a>	Stonepit Farm Hanslope Road Hartwell NN7 2EU	Proposed container and office building for pet crematorium business.	29/01/2025	Pending
<b>Planning</b>																																									
<b>New</b>																																									
<a href="#">2025/2190/FULL</a>	6 Oak Close Hartwell Northants	Single storey garage	19/06/2025	Pending																																					
<a href="#">2025/2323/FULL</a>	62 Forest Road Hartwell Northants	Single storey rear extension and loft conversion with roof and lights front elevation and rear dormer	25/5/2025	Pending																																					
<b>/Updates</b>																																									
<a href="#">2025/183/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline applications for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending																																					
<a href="#">2025/1669/FULL</a>	Ashdown Bungalow Lower End Hartwell	Attic conversion, extension, dormer windows, porch and associated alterations	28/04/2025	Pending																																					
<a href="#">2025/0486/FULL</a>	Stonepit Farm Hanslope Road Hartwell NN7 2EU	Proposed container and office building for pet crematorium business.	29/01/2025	Pending																																					
1353/2025	<b>Updates – Discussion of matters not otherwise on the agenda for information sharing only.</b> a) <b>Highways (including Street Lighting).</b> Clerk has raised all concerns re vegetation etc with Highways and landowners since June meeting.																																								
1354/2025	<b>Correspondence/communication: - None</b>																																								
1355/2025	<b>Community Centre Update (Cllr Williams)</b> Event went really well, was heavy turnout, HCC really pleased with success and now planning Christmas events.																																								
1356/2025	<b>Youth Club –</b> Cllr Joyce has visited, much more positive, new attendees and lots of activities. Clerk showed the council the Speeding Awareness artwork from the Youth Club/School, all really great artwork. Three winners were picked.																																								
1357/2025	<b>Date of next meeting Tuesday 23<sup>rd</sup> September 2025 7.30pm (one week later than previously agreed)</b> <b>Meeting Closed at 20.55pm</b>																																								

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.