

## HARTWELL PARISH COUNCIL

Postal address: 6 Dent Close, St Crispin's, Northampton, NN5 6GP

Email: [clerk@hartwellparishcouncil.gov.uk](mailto:clerk@hartwellparishcouncil.gov.uk)

Website: [www.hartwellparishcouncil.gov.uk](http://www.hartwellparishcouncil.gov.uk)

### Parish Council Minutes

Tuesday 17<sup>th</sup> June 2025

Present: Cllrs, Creed, Goodrum, Huckle, Sharp, South, Sparks, Turnbull, Weston and Williams

Clerk: A Holt (Clerk) L Lavdender (RFO) Cllr Fiona Cole (WNC) Richard Wain (Environment Officer)

<b>Full Council Meeting</b>																																									
	<b>Opening comments from Chair and Vice Chair:</b> Welcome to Cllr Craig Turnbull at his first meeting.																																								
1319/2025	To receive and approve apologies for absence which have been notified directly to the Clerk directly <b>Cllr Joyce, WNC Cllr Fiona Cole will both be slightly late</b>																																								
	<b>Declarations of Interest</b>																																								
1320/2025	Declaration of any Disclosable Pecuniary or other interest: <b>Cllr Weston due to expense payment this month.</b>																																								
1321/2025	Dispensations – To consider written requests for dispensation of DPI <b>None</b>																																								
1322/2025	<b>Minutes</b> - To agree and sign the minutes of Tuesday 20 <sup>th</sup> May 2025 <b>Agreed and signed</b>																																								
1323/2025	<b>Public participation session 3 minutes max per person 15 minutes total.</b> None present																																								
1324/2025	<b>Reports received from outside bodies:</b> including WNC Cllr <b>5 mins max per person. None received.</b> Cllr Cole's updated on Dodge and what that entailed. There are some on going issues with the planning system, Agreed for Clerk to flag any planning applications that are of concern, if we don't flag it will be assumed they are not of concern. Cllr Cole has organised a meeting for the parish councils in Hackleton and Roade Ward with Haworth Group re the junction 15 planning application																																								
1325/2025	<b>Co-option</b> <b>To consider candidates for co-option and co-opt (1 vacancy available)</b> No applications received. The formal notice now needs to be published.																																								
1326/2025	<b>Update re Police Liaison Meetings (Cllr Huckle)</b> – Cllr Huckle has successfully signed up to the right alerts etc and has been made an admin of the HPC Facebook page. Future events and initiatives can be shared straight to page.																																								
1327/2025	<b>Account</b>																																								
	a) Council's financial position as at 31/05/2025 <b>£106,445.60</b> Unity Bank Inclusive of reserves + receipts (note moved £45,000 to Instant Access Savings)																																								
	b) Received: £10,852.59 Windfarm Monies																																								
	c) <b>To Approve Payments</b>																																								
	<table border="1"> <thead> <tr> <th></th> <th>Payee</th> <th>Details</th> <th>Amount (inc vat)</th> </tr> </thead> <tbody> <tr> <td>June</td> <td>Staff</td> <td>Salaries, Expenses, pension, HMRC</td> <td>£2456.94</td> </tr> <tr> <td></td> <td>Unity Trust Bank</td> <td>Service Charge</td> <td>£6.00</td> </tr> <tr> <td></td> <td>Tove Landscapes</td> <td>Mowing</td> <td>£816.00 (£136.00)</td> </tr> <tr> <td></td> <td>Ncalc</td> <td>Training</td> <td>£42.00 (£7.00)</td> </tr> <tr> <td></td> <td>Hartwell Club</td> <td>Coffee Morning Room Hire</td> <td>£200.00</td> </tr> <tr> <td>dd</td> <td>Lloyds</td> <td>Payment Card</td> <td>£130.52</td> </tr> <tr> <td></td> <td>SLCC</td> <td>Conference</td> <td>£585.60</td> </tr> <tr> <td></td> <td>Local Authority Tech</td> <td>Parish Online</td> <td>£462.00 (£77.00)</td> </tr> <tr> <td></td> <td>ICO</td> <td>Subscription</td> <td>£47.00</td> </tr> </tbody> </table>		Payee	Details	Amount (inc vat)	June	Staff	Salaries, Expenses, pension, HMRC	£2456.94		Unity Trust Bank	Service Charge	£6.00		Tove Landscapes	Mowing	£816.00 (£136.00)		Ncalc	Training	£42.00 (£7.00)		Hartwell Club	Coffee Morning Room Hire	£200.00	dd	Lloyds	Payment Card	£130.52		SLCC	Conference	£585.60		Local Authority Tech	Parish Online	£462.00 (£77.00)		ICO	Subscription	£47.00
	Payee	Details	Amount (inc vat)																																						
June	Staff	Salaries, Expenses, pension, HMRC	£2456.94																																						
	Unity Trust Bank	Service Charge	£6.00																																						
	Tove Landscapes	Mowing	£816.00 (£136.00)																																						
	Ncalc	Training	£42.00 (£7.00)																																						
	Hartwell Club	Coffee Morning Room Hire	£200.00																																						
dd	Lloyds	Payment Card	£130.52																																						
	SLCC	Conference	£585.60																																						
	Local Authority Tech	Parish Online	£462.00 (£77.00)																																						
	ICO	Subscription	£47.00																																						
1328/2025	<b>Community Grants 2025/26</b> No applications received.  All of the recipients were very pleased and pass on their thanks – email from Denise Church Warden noted by the council.																																								
1329/2025	<b>Appoint Councillor Representative for following roles</b> a) <b>Youth Club</b> – Cllr James Joyce was appointed the representative for the Youth Club b) <b>Pocket Park Committee</b> – if the pocket park has no objections to Cllr Roy Sparks carrying out the role (Cllr Sparks checks the Pocket Park accounts once a year – unsure if conflict of interest) Cllr Sparks will become the Pocket Park Representative																																								

1330/2025	<b>Community Engagement</b> a) Community Book/Share and Library – First location denied by Highways, an alternative has been suggested, await to hear.																																			
1331/2025	<b>Environment Committee –</b> a) <b>SIDS</b> – Cllr Sharp and Clerk have meeting with David Heron to hand over the SIDS and associated paperwork on Thursday 19 <sup>th</sup> , Cllr Sharp will need assistance to put up Cllr Weston to assist. First location to put SID up is Ashton Road (o/s allotment site)																																			
1332/2025	<b>Cemetery – No new applications</b>																																			
1333/2025	<p><b>Planning applications – as above.</b> <b>Delegate to clerk to write response for land south of M1 application</b></p> <table border="1"> <tr> <td colspan="5"><b>Planning</b></td> </tr> <tr> <td colspan="5"><b>New</b></td> </tr> <tr> <td><a href="#">2025/183/MAO</a></td> <td>Land South of M1 Junction 15 Northamptonshire</td> <td>Outline applications for up to 149,476 sqm of mixed use employment space</td> <td>15/0582025</td> <td>Pending</td> </tr> <tr> <td colspan="5"><b>Updates</b></td> </tr> <tr> <td><a href="#">2025/1669/FULL</a></td> <td>Ashdown Bungalow Lower End Hartwell</td> <td>Attic conversion, extension, dormer windows, porch and associated alterations</td> <td>28/04/2025</td> <td>Pending</td> </tr> <tr> <td><a href="#">2025/1254/FULL</a></td> <td>Elms Farm Hanslope Road Hartwell</td> <td>Garden Room</td> <td>31/3/2025</td> <td>Pending</td> </tr> <tr> <td><a href="#">2025/0486/FULL</a></td> <td>Stonepit Farm Hanslope Road Hartwell NN7 2EU</td> <td>Proposed container and office building for pet crematorium business.</td> <td>29/01/2025</td> <td>Pending</td> </tr> </table> <p><b>Several condition change applications can be viewed at <a href="https://snc.planning-register.co.uk">https://snc.planning-register.co.uk</a> under Hartwell Parish Council</b> <b>Date for Neighbourhood Plan Meeting 1<sup>st</sup> July 2025</b></p>	<b>Planning</b>					<b>New</b>					<a href="#">2025/183/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline applications for up to 149,476 sqm of mixed use employment space	15/0582025	Pending	<b>Updates</b>					<a href="#">2025/1669/FULL</a>	Ashdown Bungalow Lower End Hartwell	Attic conversion, extension, dormer windows, porch and associated alterations	28/04/2025	Pending	<a href="#">2025/1254/FULL</a>	Elms Farm Hanslope Road Hartwell	Garden Room	31/3/2025	Pending	<a href="#">2025/0486/FULL</a>	Stonepit Farm Hanslope Road Hartwell NN7 2EU	Proposed container and office building for pet crematorium business.	29/01/2025	Pending
<b>Planning</b>																																				
<b>New</b>																																				
<a href="#">2025/183/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline applications for up to 149,476 sqm of mixed use employment space	15/0582025	Pending																																
<b>Updates</b>																																				
<a href="#">2025/1669/FULL</a>	Ashdown Bungalow Lower End Hartwell	Attic conversion, extension, dormer windows, porch and associated alterations	28/04/2025	Pending																																
<a href="#">2025/1254/FULL</a>	Elms Farm Hanslope Road Hartwell	Garden Room	31/3/2025	Pending																																
<a href="#">2025/0486/FULL</a>	Stonepit Farm Hanslope Road Hartwell NN7 2EU	Proposed container and office building for pet crematorium business.	29/01/2025	Pending																																
1334/2025	<b>Updates – Discussion of matters not otherwise on the agenda for information sharing only.</b> a) <b>Highways (including Street Lighting).</b> Concerns re various alley ways raised, Clerk to investigate. The hedgerow along the school needs cutting back, Clerk to enquire with school.																																			
1335/2025	<b>Correspondence/communication:</b> - Email from WNC, Conference originally planed for 12/6 has been moved to 23/10/2025																																			
1336/2025	<b>Community Centre Update (Cllr Williams)</b> Event planned for 5/7, if anybody is able to help that would be great. Cllr Williams to raise concerns over the play equipment and safety concerns, Clerk to share details of somebody able to do the inspections.																																			
1337/2025	<b>Youth Club –</b> Cllr Joyce has visited, behaviour seems to have calmed down a little, Youth Leader was organising baking etc, continue to monitor.																																			
1338/2025	<b>Date of next meeting Tuesday 15<sup>th</sup> July 2025 7.30pm</b> <b>Meeting Closed at 20.18pm</b>																																			

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.