

## **HARTWELL PARISH COUNCIL**

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Date 11<sup>th</sup> March 2026

To: All Parish Councillors

Dear Councillors

You are hereby summoned to the March Full Council Meeting of Hartwell Parish Council on **Tuesday 17<sup>th</sup> March 2026 at 7.30pm** at Hartwell Primary School, School Lane, when the under mentioned business will be transacted.

**Amy Holt Parish Clerk**

**Please inform the Clerk if unable to attend.**

Members of the public are invited to address Council during the public participation session. Please contact the Clerk  
Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting.

	<b>March Full Council Meeting</b>
	<b>Opening Comments from Chair</b>
1475/2026	To receive and approve apologies for absence which have been notified to the Clerk directly
	<b>Declarations of Interest</b>
1476/2026	Declaration of any Disclosable Pecuniary or other interest
1577/2026	Dispensations – To consider written requests for dispensation of DPI
1478/2026	<b>Minutes</b> - To agree and sign the minutes of 17 <sup>th</sup> February 2026
1479/2026	<b>Public participation session 3 minutes max per person 15 minutes total</b>
1480/2026	<b>Reports received from outside bodies:</b> including WNC Cllrs <b>5 mins max per person</b>
1481/2026	<b>Councillor Vacancies (x2) and Co-Option</b> – to consider candidates and co-opt
1482/2026	<b>Election of Member to Environment Committee</b>
1483/2026	<b>Police Liaison Meetings (Cllr Huckle)</b>
1484/2026	<b>Accounts</b>
a)	Council's financial position as at 28/02/2026 <b>£22,039.33</b> Unity Bank Current Account and <b>£45,535.46</b> Unity Bank Instant Access Savings Account Inclusive of reserves + receipts
b)	Received £481.00 Cemetery
c)	To Approve Payments – to be tabled at meeting
d)	<b>Confirm Asset Register Amount</b>
e)	<b>Delegate Authority for Clerk and RFO to move money to CLCA Account (this will need two councillors to authorise as per banking arrangements)</b>
1485/2026	<b>Parish Council Registered Address</b> – to agree to use a Royal Mail Po Box as HPC registered address moving forward at a cost of £45.00 per month.
1486/2026	<b>Community Grants</b> a) Community Grants 2026/2027 (circulated/published application information)
1487/2026	<b>Parish Plan/Timeline</b> Update
1488/2026	<b>Community Engagement</b> a) Newsletter
1489/2026	<b>Environment Committee (Cllr Sharp)</b> a) Updates (tabled by Cllr Sharp) b) Cadent Gas Works
1490/2026	<b>Cemetery</b> New applications (Clerk)

	a) New applications				
1491/2026	<b>Planning</b>				
	a)				
	<b>New – None</b>				
	<b>Updates</b>				
	<a href="#">2025/4627/S73</a>	Stone Pit Farm Hanslope Road Hartwell NN7 2EU	Removal of Condition 3 Bird and Bat Box Scheme to 2025/0486/FULL Proposed container and office building for the pet crematorium business	16/10/2025	Pending
	<a href="#">2025/1883/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline application for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending
Several condition change applications can be viewed at <a href="#">View and comment on a planning application   West Northamptonshire Council</a> under Hartwell Parish Council					
b) Discuss HPC response to West Northants Council Regulation 18 Draft Local Plan Consultation					
1492/2026	<b>Updates</b> – Discussion of matters not otherwise on the agenda for information sharing only				
a) highways (including Street Lighting) and footpaths around the village (Clerk)					
1493/2026	<b>Correspondence/communication:</b> To consider any received as listed below or prior to meeting.				
1494/2026	<b>Community Centre Update (Cllr Williams)</b>				
1495/2026	<b>Youth Club (Cllr Joyce)</b> <b>Clerk to sign the new Service Level Agreement.</b>				
1496/2026	<b>Date of next Full Council Meeting Tuesday 21<sup>st</sup> April 2026</b>				
<i>For item's to be added to the agenda for discussion please send to the Clerk no later than the Tuesday before the meeting, copying in the Chair.</i>					

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.