

## **HARTWELL PARISH COUNCIL**

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Date 12<sup>th</sup> November 2025

To: All Parish Councillors

Dear Councillors

You are hereby summoned to the November Full Council Meeting of Hartwell Parish Council on **Tuesday 18<sup>th</sup> November 2025 at 7.30pm** at Hartwell Primary School, School Lane, when the under mentioned business will be transacted.

**Amy Holt Parish Clerk**

**Please inform the Clerk if unable to attend.**

Members of the public are invited to address Council during the public participation session. Please contact the Clerk  
Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting.

	<b>November Full Council Meeting</b>
	<b>Opening Comments from Chair and Vice Chair</b>
1398/2025	To receive and approve apologies for absence which have been notified to the Clerk directly
	<b>Declarations of Interest</b>
1399/2025	Declaration of any Disclosable Pecuniary or other interest
1400/2025	Dispensations – To consider written requests for dispensation of DPI
1401/2025	<b>Minutes</b> - To agree and sign the minutes of 21 <sup>st</sup> October 2025
1402/2025	<b>Public participation session 3 minutes max per person 15 minutes total</b>
1403/2025	<b>Reports received from outside bodies:</b> including WNC Cllrs <b>5 mins max per person</b>
1404/2025	<b>Police Liaison Meetings</b>
1405/2025	<b>Accounts</b>
a)	Council's financial position as at 31/10/2025 <b>£59,343.27</b> Unity Bank Current Account and <b>£45,285.38</b> Unity Bank Instant Access Savings Account Inclusive of reserves + receipts
b)	Received £136.00 Cemetery Fees Note receipt of £255.38 interest in Instant Access account 30.09.2025
c)	To Approve Payments – to be tabled at meetings
1406/2025	<b>Community Grants 2025/26</b>
1407/2025	<b>Community Engagement</b> a) Christmas b) Newsletter
1408/2025	<b>Environment Committee</b> a) Litter (arrangements for next 12 months) b) Speeding (new concerns from residents and discussing the SIDS and course of action. c) Make addendum to Grass Cutting Contract that moving forward additional groundworks in Hartwell will be offered to the current contractor first. (up to set value)
1409/2025	<b>Cemetery</b> New applications (Clerk) i) Letter from concerned resident

1410/2025	<b>Planning</b>				
	a)				
	<b>New</b>				
	<a href="#">2025/4627/S73</a>	Stone Pit Farm Hanslope Road Hartwell NN7 2EU	Removal of Condition 3 Bird and Bat Box Scheme to 2025/0486/FULL Proposed container and office building for the pet crematorium business	16/10/2025	Pending
	<a href="#">2025/4168/LDP</a>	Whitcroft 65 Park Road Hartwell	Lawful development certificate for the proposed change of use from dwelling house (use Class 3) to home for up to 2 children or young people (use Class 2) with full time resident carers sleeping overnight and living together as a single household	22/09/2025	Pending
	<b>Updates</b>				
	<a href="#">2025/3671/FULL</a>	52 Park Road Hartwell Northants	Remove existing out building and replace with single storey garage	11/08/2025	Pending
	<a href="#">2025/1883/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline application for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending
	<a href="#">2025/1669/FULL</a>	Ashdown Bungalow Lower End Hartwell NN7 2HS	Attic conversion, extension, dormer windows, porch and associated alterations	28/4/2024	Pending
	Several condition change applications can be viewed at <a href="#">View and comment on a planning application   West Northamptonshire Council</a> under Hartwell Parish Council				
1411/2025	<b>Updates</b> – Discussion of matters not otherwise on the agenda for information sharing only a) highways (including Street Lighting) and footpaths around the village (Clerk) b) Street Lighting – discuss additional lighting, possible locations				

1412/2025	<b>Correspondence/communication:</b> To consider any received as listed below or prior to meeting.
1413/2025	<b>Updated/New Policies</b> i) <b>IT Policy</b>
1414/2025	<b>Community Centre Update (Cllr Williams)</b>
1415/2025	<b>Youth Club</b>
1416/2025	<b>Date of next Full Council Meeting Tuesday 16<sup>th</sup> December 2025</b>

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.