

## **HARTWELL PARISH COUNCIL**

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Date 15<sup>th</sup> October 2025

To: All Parish Councillors

Dear Councillors

You are hereby summoned to the October Full Council Meeting of Hartwell Parish Council on **Tuesday 21<sup>st</sup> October 2025 at 7.30pm** at Hartwell Primary School, School Lane, when the under mentioned business will be transacted.

**Amy Holt Parish Clerk**

**Please inform the Clerk if unable to attend.**

Members of the public are invited to address Council during the public participation session. Please contact the Clerk  
Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting.

	<b>October Full Council Meeting</b>
	<b>Opening Comments from Chair and feedback from Ncalc Conference</b>
1378/2025	To receive and approve apologies for absence which have been notified to the Clerk directly
	<b>Declarations of Interest</b>
1379/2025	Declaration of any Disclosable Pecuniary or other interest
1380/2025	Dispensations – To consider written requests for dispensation of DPI
1381/2025	<b>Minutes - To agree and sign the minutes of 23<sup>rd</sup> September 2025</b>
1382/2025	<b>Public participation session 3 minutes max per person 15 minutes total</b>
1383/2025	<b>Reports received from outside bodies: including WNC Cllrs 5 mins max per person</b>
1384/2025	<b>Police Liaison Meetings</b>
1385/2025	<b>Accounts</b>
a)	Council's financial position as at 30/09/2025 <b>£69,727.62</b> Unity Bank Current Account and £45,285.38 Unity Bank Instant Access Savings Account Inclusive of reserves + receipts
b)	Received £207.00 Cemetery Fees £42,500 WNC Precept
c)	To Approve Payments – to be tabled at meetings
d)	Employment Costs: To NOTE that the national local government employer bodies and local government unions have agreed the pay award for 2025/2026. The award equates to 3.2% increase and is back dated to April (to be paid in November Salary).
1386/2025	<b>Community Grants 2025/26</b>
1387/2025	<b>Community Engagement</b> a) Community Book Share/Library Update b) Christmas c) Remembrance d) Mobile Vaccination
1388/2025	<b>Environment Committee</b> a) Pocket Park boundary b) Bulb Planting
1389/2025	<b>Cemetery</b> New applications (Clerk)

1390/2025	<b>Planning</b> a)				
	<b>New - None</b>				
	<b>Updates</b>				
	<a href="#">2025/3671/FULL</a>	52 Park Road Hartwell Northants	Remove existing out building and replace with single storey garage	11/08/2025	Pending
	<a href="#">2025/1883/MAO</a>	Land South of M1 Junction 15 Northamptonshire	Outline application for up to 149,476 sqm of mixed use employment space	15/05/2025	Pending
	<a href="#">2025/1669/FULL</a>	Ashdown Bungalow Lower End Hartwell NN7 2HS	Attic conversion, extension, dormer windows, porch and associated alterations	28/4/2024	Pending
	Several condition change applications can be viewed at <a href="#">View and comment on a planning application   West Northamptonshire Council</a> under Hartwell Parish Council				
1391/2025	<b>Updates</b> – Discussion of matters not otherwise on the agenda for information sharing only a) highways (including Street Lighting) and footpaths around the village (Clerk)				
1392/2025	<b>Correspondence/communication:</b> To consider any received as listed below or prior to meeting.				
1393/2025	<b>Community Centre Update (Cllr Williams)</b>				
1394/2025	<b>Youth Club</b>				
1395/2025	<b>Ex Cllr George Jones – discuss council’s response to George’s death</b>				
1396/2025	<b>Resolution to exclude members of the press and public on the grounds that some of the information discussed in the following item is confidential – Staffing Matters</b>				
1397/2025	<b>Date of next Full Council Meeting Tuesday 18<sup>th</sup> November 2025</b>				

Copies of all council papers are available on request. Requests should be made to the clerk at least 48 hours prior to when they are required.